

Listening and Speaking Workshop

EVALUATING A PRESENTATION

As an active listener, you are able to gather information and make impartial judgements about oral presentations you hear. When active listeners evaluate presentations and offer constructive criticism to speakers, everyone benefits.

Directions: Use active listening skills to evaluate an oral presentation, such as a poetry reading. Use the chart below, to take notes on the presentation. After the presentation, you might use your notes to offer feedback to the presenter.

Speaker's Main Idea:

Questions I Have:

Feedback I Can Give: